



Pinto Point Sewer District

Priest Lake, Idaho

Dave Tewel-Chairman / Jim Bell-Vice Chairman./ Jeff Christenson / Bryan Dearden / Jim McLean / Melanie Mikkelsen /Jan Tewel – Secretary/Treasurer

MEMBER MEETING AGENDA

July 20, 2019 11:00am

Legacy Lot 209

47 E. Pinto Point Road

Coolin, ID 83821

1. **Call Meeting to Order and Proof of Quorum** - 30 cabins represented.
2. **Report of Officers**
 - a. President – Dave Tewel – Drain field upgrades were completed.
 - b. President – Dave Tewel – Introduction of new Board Members/Officers
 - c. Treasurer – Jan Tewel
 - i. Financial Statement – Jan Tewel: Financial reports emailed with annual invoice
 - ii. Repair Database – Jan Tewel: Repair Database emailed with annual invoice
 - iii. Pumping Database (2019) distribution & notification of upgrades – Jan Tewel: 2018 Pumping Database emailed with annual invoice. Jan will notify Members in early Sept. who will be scheduled for pumping & upgrades in late Sept. or early Oct.
3. **Septic System Maintenance/Emergency Repairs – Dave**

The replacement of the drainfield valves & lines from holding tank to drainfield cost more than anticipated. Therefore, we were only able to upgrade one Member pump station last year.
4. **New Business –**
 - a. Sewer District Registration with the State of Idaho – Dave
PHD does have a file number for PPSD but cannot find any historical documentation. Dave & Denny are planning to deliver the As-Built Drawings for the PPSD system to Ms. Kolberg at PHD, in person. Dave is conducting a Member survey to obtain proof of capacity for our system to provide as proof of capacity to Ms. Kolberg. If you did not email your survey questions in or give Dave your information at the meeting, please respond to the email that was sent out. Without proof of adequate capacity, PHD may stop approving New or Expansion Sewage Permit Applications. If the survey does not satisfy PHD for adequate capacity for expansion, we may need to hire an Engineer to do a study for capacity usage information to deliver to PHD. This information would also help with PPSD future capacity information for the Will Serve Letters that PPSD must submit to PHD, along with the Member Applications.



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& The Bonner County PHD standards require a 1000 gallon two chamber tank for a maximum of 4 bedrooms. For more than 4 bedrooms, larger tanks are required - 250 gallons per additional bedroom. Only one single-family dwelling (buildings with bedrooms, bathrooms & kitchens) are allowed on each lot, per Bonner County Code.

The PPSD Sewage Permit Applications have been updated to include step by step instructions for new, replacement or expansion.

b. PPSD Sewage Permit Application forms & process - Dave

The PPSD website (pintopointsd.com) is not functioning correctly and won't allow updates to be added. If you need a PPSD New Sewage Permit Application or an Additional Bedroom Sewage Permit Application email Jan at pintopointsd@gmail.com and she will send you the forms. Also, the guidelines for the Step by Step process for new connections or replacement of septic tanks are listed after the form for the PPSD New Sewage Permit Application or Additional Bedroom Sewage Permit Application. These Guidelines must be followed to obtain authorization to begin work and to receive authorization to connect to the PPSD Mainline. **Work cannot begin until drawings are approved by PPSD. Connections to the PPSD Mainline cannot be made until after the Acceptance Inspection has all items passed which is performed PRIOR to burial of the new septic system.**

c. Emergency repairs – Jan

Emergency repairs must be coordinated with PPSD. Copies of the emergency contacts are listed on the Emergency "Post at Cabin" Sheet. Additional copies were available at the meeting.

d. Stop all actions to establish PPSD as a non-profit organization - Dave

After much research, we were able to find PPSD listing on the Idaho Governing Entity Register, which verified that our Sewer District is in existence. This listing also showed that the PPSD Registration requirements were never completed. Jan is taking the required action to get PPSD in compliance. Financial information must be entered annually to maintain compliance. As a result of this research, the PPSD Board has decided not to continue the actions required to become established as a non-profit organization.

e. Fire Pumps – Dave

During the PPOA Member Meeting, Denny reminded everyone that the location of the floating fire pumps can be found on the neighborhood map. A discussion regarding education for Members on the use of the fire pumps was brought up. Russ Mager volunteered to become the Committee Head to provide training to anyone who would like to learn how to use the fire pumps. Please contact Jan at pintopointsd@gmail.com to schedule training.



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f. PPSD Bylaws Amendment – Jan

The PPSD Board of Directors approved a change to the PPSD Bylaws which added information regarding the step by step process for Sewage Permit Applications and project procedures. Copies of the PPSD Bylaws were attached when the Member Meeting Reminder was sent out. Please contact Jan if you need additional copies.

5. Meeting Adjourned – Dave

Meeting adjourned at 12:25 pm